

**MINUTES OF THE ANNUAL MEETING OF ABERAERON TOWN COUNCIL HELD ON
TUESDAY 13TH MAY 2025 AT ABERAERON MEMORIAL HALL AT 7.00pm**

PRESENT: Councillor Tim Archer (Chairman); Councillors Aled Davies, Phill Davies, Rhys Davies, Darryl Evans, Elizabeth Evans, Lloyd Garvey, Rhodri Jones, Agnieszka Kalinowska, Diana Mace.
Mr Denfer Morgan, Town Clerk.

563. MAYOR'S REPORT

Councillor Aled Davies, the out-going Mayor, thanked his fellow Members for their support and assistance during his term and presented his report on his year in office.

564. ELECTION OF TOWN MAYOR 2025-26

It was proposed and duly seconded and unanimously **RESOLVED** to elect Councillor Tim Archer as the Town Mayor for the 2025-26 municipal year.

Councillor Archer paid tribute to the work undertaken by Councillor Aled Davies during his year in office and conveyed the Council's appreciation for the service and contribution made by him to the Council and the community in general.

565. DECLARATION OF ACCEPTANCE OF OFFICE

The newly elected Town Mayor, Councillor Tim Archer, signed the Declaration of Acceptance of Office.

566. ELECTION OF DEPUTY TOWN MAYOR 2025-26

It was proposed and duly seconded and unanimously **RESOLVED** to elect Councillor Rhodri Jones as the Deputy Town Mayor for the 2025-26 municipal year.

567. MEMBERSHIP OF OUTSIDE BODIES

It was **RESOLVED** to appoint:

- i) The Clerk as the Council's representative on the One Voice Wales Ceredigion Area Committee; and
- ii) Councillor Tim Archer as the Council's Representative on the Aberaeron and District Swimming Pool Committee

It was noted that the Town Mayor was an Honorary Member of the Rotarians.

568. APPOINTMENT OF INTERNAL AUDITOR

It was **RESOLVED** to appoint Mr Gwyn Jones as the Internal Auditor for the 2024-25 Annual Accounts.

569. MEMBERS PAYMENTS SCHEME 2025-26

Consideration was given to the recommendations of the Independent Remuneration Panel for Wales dated February 2025 and it was **RESOLVED** to adopt the following Scheme for 2025-26:

Allowances Included in the Scheme

Care costs

Extra Costs Payment / Set Payment for Consumables

Travel and Subsistence

Overnight Stay

Allowances Not Included in the Scheme

Senior Role

Mayor or Chair

Deputy Mayor or Vice Chair

Financial Loss

Attendance Allowance

The meeting closed at 7.20 pm.

MINUTES OF A MEETING OF ABERAERON TOWN COUNCIL
HELD ON TUESDAY 13th MAY 2025 at 7:20pm
AT THE MEMORIAL HALL, ABERAERON

PRESENT: Councillor Tim Archer (Chairman); Councillors Phill Davies, Rhys Davies, Darryl Evans, Elizabeth Evans, Lloyd Garvey, Rhodri Jones, Agnieszka Kalinowska and Diana Mace
Denfer Morgan – Town Clerk

570. APOLOGIES

Councillor Aled Davies apologised for his inability to attend the meeting.

571. DISCLOSURES OF INTEREST

Councillor Tim Archer disclosed a personal and prejudicial interest in planning application referred to in minute 576b) below and left the committee room during consideration thereof.

The Clerk declared an interest in planning application A250170 referred to in minute 576a) and left the committee room during consideration thereof.

572. DYFED-POWYS POLICE

PCSO Charlotte Carter was welcomed to the meeting and she provided the following information on incidents which had occurred in April and early May.

The person who had damaged the Boots premises had been apprehend and it was noted that he was not a local person.

Other incidents included:

- A non-injury assault
- A road traffic accident in Water Street
- A drunk and disorderly incident which hadn't resulted in an injury

It therefore appeared that there were less incidents involving young people and more in pubs. There had been a recent BOBB meeting and it was still active.

In concluding, Charlotte stated that this was the last meeting she would be attending as PCSO as she was starting training to be a police constable. Sergeant Chris Tipper would be covering the community in her place. Charlotte was thanked for her conscientious and invaluable service to the community during her period as a PCSO.

573. MINUTES OF THE MEETING OF THE COUNCIL HELD ON 8th APRIL 2025

It was **RESOLVED** to approve, as a correct record, the Minutes of the Meeting of the Council held on 8th April 2025, subject to deleting the words "to approve the following payments" in Minute 554 Finance Matters.

574. MATTERS ARISING FROM THE MINUTES

Bollards at Bryn Road The Clerk reported that the County Council was advising that the way forward for this Council was to provide evidence of historical usage of the

strip of land in question by pedestrians in accordance with the provisions of Section 53 of the Wildlife and Countryside Act 1981.

It was **RESOLVED** to commence this procedure.

575. FINANCE MATTERS

It was **RESOLVED**

i) to approve the following payments;

Plants (Lloyd Garvey reimbursement) - £106.50

Plants (Diana Mace reimbursement) - £149.28

Memorial Hall (Town Brochure 2025) - £230

Sianti (VE Day Plaque) - £165

Teresa Tanahill / Town Ranger (claim for period Feb-April 2025 148.25 hours @ £16)
- £2,372

ii) to note the Clerk's explanation for the 2023-24 Accounts being given
qualifies approval due to the failure to display the necessary Notice and to
request the Clerk to ensure that the correct paperwork was completed in
future

iii) to agree that the Clerk investigate the banking services provided by the Unity
Trust Bank.

576. PLANNING MATTERS

Consideration was given to the undermentioned planning applications:

a) A250170 Castle Hotel, Market Street, Aberaeron. Erection of new signage.

Decision: No objection provided the LPA is satisfied that the proposed signs are in
accordance with Listed Building and Conservation Area conditions and
requirements.

b) A250252 - Spring Gardens, Panteg Road, Aberaeron. Proposed rear, side
extension and alterations to include the demolition of existing conservatory.

Decision: No objection.

c) A250310 - Albion House, 11 Bridge Street, Aberaeron. Proposed removal of a
window to form a disabled access to the business.

Decision: to object to the proposal which, it believes, will result in a substantial
change to this Listed Building as it will adversely affect the visual appearance of the
frontage of the property which is sited in a prominent location in the Town.

577. COUNCIL LAND MATTERS

It was **RESOLVED** as follows:

Square Field / Parc-y-fro:

- i) to agree to give a licence for the use of the Square Field for the Charity 10k Run, and to liaise with the organisers on the days leading up to the event on the number of vehicles to be allowed on the Field, subject to the weather
- ii) to agree to order the necessary parts to undertake repairs to play equipment;
- iii) to agree to arrange the painting of play equipment at both Square Field and Parc-y-fro
- iv) to note that the ROSPA Playsafety annual inspection would take place in June
- v) to request the removal of the large bin at the 'Black Lion' entrance
- vi) to note that the Parc-y-fro fence had been repaired.

Allt-y-graig An area had been cleared for use by the Primary School.

Banc Bach To request the County Council to repair the rail running alongside an adjoining footpath.

578. AERON ARTS

Consideration was given to the information provided by Aeron Arts in support of their request for a financial contribution.

Following discussion, and in support of the work with young people being done by them, it was **RESOLVED** to contribute £500.

579. SEA DEFENCE SCHEME / HARBOUR DEVELOPMENT

Councillor Elizabeth Evans provided an update on the current situation with regard to its financing and the timetable for the completion of the works.

580. CEREDIGION COUNTY COUNCIL DEVOLVED SERVICES - TOILETS

The Clerk reported further correspondence from the County Council Property Services providing a revised sum of £6,500 for taking responsibility for the toilets by way of the proposed SLA in 2025-26.

It was **RESOLVED** to reply to Property Services drawing their attention to their previous email of 14th March in which they indicated that the cost to this Council, should it agree to an SLA, would be £5,683.61 and that as this was the sum used by the this Council for budgeting purposes, to seek clarification as to the basis of the new calculation of £6,500. The Clerk stated that he would also ensure that the SLA did not tie the Town Council to expenditure on repairs and maintenance over and above the sum quoted in the costings, namely £500.

581. DIGITAL PROJECTS UPDATE

Town app

Consideration was given to the support package with costings provided by IT Associates for providing support for the town app and it was **RESOLVED** to approve the package as follows:

- open or re-open existing developer accounts with Apple and Google (£79 Apple \$25 Google)
- getting the app back in the app stores - 2hrs at an estimated cost £65 +VAT
- hosting the app - £75 per calendar month

582. TRANSFORMING TOWNS – PLACEMAKING GRANT

Consideration was given to the details of the above-mentioned Grant Scheme which was to support projects that can help to rejuvenate town centres across Mid-Wales. It was noted that the schemes that should be submitted should be in line with County Council strategies for the town and this Council's Place Plan.

Following discussion, it was **RESOLVED** to recommend to the County Council that an application be made to develop the Market Street area as outlined in the Aberaeron Regeneration Strategy and the place Plan.

583. REPORT OF COUNTY COUNCILLOR ELIZABETH EVANS

Councillor Evans reported as follows:

- the limit of three black bags collected every three weeks would be introduced shortly
- there would shortly be a consultation exercise on the Council household waste sites, including a specific proposal for the Rhydeion site
- there were plans being prepared to develop County Hall once the library had moved out.

584. ANY OTHER COMPETENT BUSINESS

- a) The Clerk referred to the need to consider the future arrangements for the storage, display and viewing of the Council Minutes Volumes which were currently housed in the Town Library in County Hall. He recommended that they be deposited with the Ceredigion archives at the Town Hall, Aberystwyth, in order to benefit from its facilities and staff expertise.
It was **RESOLVED** to agree to store the Council Minutes Volumes at the Ceredigion Archives at the Town Hall, Aberystwyth.
- b) Councillor Rhodri Jones reported that he had updated the Community Emergency Plan and forwarded it to National Resources Wales
- c) To request the Council's contractor to remove the fir tree remains near the wooden bridge at the Harbour.

The meeting ended at 9:20pm